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This equipment has been tested and found to comply with the limits for a Class A digital device, pursuant to Part 15 of the FCC Rules. These limits are designed to provide reasonable protection against harmful interference when the equipment is operated in a commercial environment. This equipment generates, uses, and can radiate radio frequency energy and, if not installed and used in accordance with the instruction manual, may cause harmful interference to radio communications. Operation of this equipment in a residential area is likely to cause harmful interference in which case the user will be required to correct the interference at his own expense.

CANADIAN D.O.C. WARNING
This digital apparatus does not exceed the Class A limits for radio noise emissions from digital apparatus set out in the Radio Interference Regulations of the Canadian Department of Communications.

Le présent appareil numérique n’émet pas de bruits radioélectriques dépassant les limites applicables aux appareils numériques de la classe A prescrites dans le Règlement sur le brouillage radioélectrique édicté par le ministère des Communications du Canada.

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Avery Dennison Printer Systems Division
170 Monarch Lane
Miamisburg, OH 45342
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GETTING STARTED

The Monarch® 9825® printer lets you print text, graphics, and bar codes on thermal transfer (ribbon) and thermal direct labels or tags. The printer prints labels continuously (in one strip) or on-demand (one label at a time).

You can print on aperture, die cut, black mark, or continuous (non-indexed) supplies. Continuous supply must be used in continuous mode. See "Supply Type" in Chapter 4 for more information about the supply types.

This chapter includes information about

♦ unpacking the printer
♦ connecting the power cord
♦ connecting the communication cable
♦ using the printer's control panel.

Several chapters of this manual have one or more charts showing the printer's menu structure. For example:

```
Main Menu

<table>
<thead>
<tr>
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```

The black boxes show where you are; the bordered boxes show how you got there.
Audience

The Operator’s Handbook is for the person who prints and applies labels.

Using this Manual

Following is a summary of the contents of this manual.

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<td>Using the Supply menu to set the various supply options (supply, ribbon, feed mode, etc.).</td>
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<td>Describes how to clear a label jam, clean the printer, and replace the printhead.</td>
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<td></td>
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Unpacking the Printer

After you unpack the printer, you should have the printer, a power cord, and a ribbon take-up core (may already be on take-up reel). Keep the box and packaging material in case the printer ever needs repair.

Shipping the Printer

If you need to ship the printer to a different location:

1. Remove the ribbon roll, if one is loaded.
2. Remove the supply roll, if one is loaded.
3. Close the printhead by pressing down on the thumb well until you hear it click into place.

4. Place the printer in the original box and secure with packaging material. Make sure the printer is adequately packed to avoid damage during shipment. See Appendix B, "Accessories & Options" for the packaging materials part numbers.
Ordering Programmer's Manuals

The *Packet Reference Manual*, which describes how to create format and batch packets for printing labels, how to configure the printer online, how to diagnose printer error messages, and how to perform other advanced techniques can be downloaded from our Web site ([www.monarch.com](http://www.monarch.com)). You can print this manual or order a hard-copy version (part number TC9800PM).

About Monarch® MPCL™ Toolbox Utilities

The Monarch® MPCL™ Toolbox utilities are available on our Web site and are free to download. This group of development utilities helps you configure the printer, customize fonts, and download files. Monarch MPCL Toolbox utilities are not label production software. Call Customer Service for information about label production software.

9445™ Printer Online Emulation

The 9855 printer using 203 dpi (dots per inch) printing supports 94x5 emulation. You can send 94x5 data streams to this printer.

Refer to your 9445 *Programmer's Manual* for information about 94x5 data streams.

Connecting the Power Cable

The power supply automatically switches between 115V or 230V. No operator settings are required.

1. Plug the power cable into the socket. Plug the other end of the cable into a grounded electrical outlet.

   **Note:** Only use a certified power cable with proper voltage for the country of installation.

2. Turn on the printer. Press (I ) to turn on and (O ) to turn off the printer.
Establishing Communications

Before the printer can accept print jobs from the host, you must:

♦ Connect the communication cable to the printer and to the host.

♦ Set the communication values on the printer to match those at the host. (Only required if you are using the serial port.)

♦ Make sure the printer is off before connecting the cable to the communication port.

Ask your System Administrator which method you will use to communicate with the host:

Serial Communication
9 to 25-pin cable
(Part #126825)
25 to 25-pin cable
(Part #126826)

Parallel Communication
IEEE-1284 or
Centronics® mode cable
(Part #126805)

Connecting the Communication Cable

Connect the communication cable into the appropriate port. Secure the cable with the connecting screws (serial) or spring clips (parallel).

If you are communicating with the host through the serial port, make sure the printer's communication values match those at the host. The factory default values are 9600 Baud, 8 bit data frame, 1 stop bit, no parity, and DTR flow control.
Using the Control Panel

The control panel has a two-line LCD display, 2 status lights, and five buttons. The control panel displays error codes/messages, and allows you to setup/configure the printer.

Printer Status Lights

**Power:**

The printer shows a steady green light when it is on.

**Fault:**

The printer shows a blinking amber light when there is a printer error.

Button Functions

**Feed/Cut:**

- Prints a label in the on-demand mode.
- When the printer is online, feeds a blank label if there is no print job.
- Prints a label with error information that is useful to your System Administrator if an error is displayed.
- When the printer is offline, changes the displayed value by one or 10.

**Enter/Pause:**

- When the printer is online, pauses the current print job or resumes a paused print job.
- When the printer is offline, selects the displayed menu item.
**Escape/Clear:**
- When an error is present, clears the error.
- When a job (batch) is printing, cancels the print job (batch). See "Canceling a Paused Batch" in Chapter 8 for more information.
- When the printer is online (without errors), enters the offline menu mode.
- When the printer is in the offline menu mode, returns the display to the next higher menu.

LEFT: When the printer is in the offline menu mode, displays the previous menu item.

RIGHT: When the printer is in the offline menu mode, displays the next menu item.

LEFT AND RIGHT: In online mode, prints a test label when you press the buttons at the same time. Hold for one second and release.

**Display**

The display shows a three-digit error code and brief message to identify any problem the printer may have. For a description of the problem, look up the error code in Chapter 10, "Diagnostics & Troubleshooting."

**Selecting a Function**

The Main menu has several functions (operating modes). These functions are shown in the chart below.

```
+----------------+----------------+----------------+----------------+----------------+----------------+---------------
| Cancel All     | Print Mode     | Repeat Batch   | Setup          | Scripts        | Diagnostics    |
| +---------------+----------------+----------------+----------------+----------------+----------------+---------------
| Supply         | Contrast       | Defaults       | Port Settings  | Flash Memory   |                |
```

**Note:** If the printer displays PRINT MODE Ready when you turn it on, press **Escape/Clear** to display the Main menu.
To display menu options, press ← or →.

♦ When the screen displays a right arrow, press → to display more options.

MAIN MENU
Cancel All

♦ When the screen displays a left arrow, press ← to display more options.

MAIN MENU
← Diagnostics

♦ When the screen displays a left and a right arrow, press either ← or → to display more options.

MAIN MENU
← Print Mode

♦ When you see the menu option you want, press Enter/Pause to select it.

The Main Menu controls the printer’s setup and operation. Through the Setup Menu, you can select a sub-menu for the supply, contrast, default, or port settings. Each of those sub-menus have several options, such as ribbon, speed, monetary symbols, and baud rate.

**Exiting an Option**

To exit an option, press Escape/Clear once. You will exit to the next higher menu.

**Note:** If you press Escape/Clear from a menu, your settings are not saved. Your settings are only saved when you press Enter/Pause from a menu.
LOADING SUPPLIES

This chapter describes how to load:

♦ a roll of supply
♦ fan-fold supply
♦ a roll of tag supply.

There are two types of supplies:

**Thermal Direct**  
specially treated thermal supplies that do not use a ribbon for printing.

**Thermal Transfer**  
standard supplies that require a ribbon for printing.

If you are using thermal direct supplies, do not load a ribbon.

If you switch from black mark to die cut supplies, make sure the printer's supply type is set correctly. See "Supply Type" in Chapter 4 for more information. Your System Administrator can also send the supply setup packet to change the supply type. Refer to the optional Packet Reference Manual for more information about sending the supply setup packet.
Loading Labels or Tags

Make sure the printer is configured for the correct supply type.

1. Open the cover.

2. Unlock the printhead by turning the retaining latch.

3. Lift printhead assembly using the printhead tab until the assembly locks into place.

4. Place the roll of supply on the supply holder. For labels, the supply unrolls from the top or the bottom. For tags, make sure the supply unrolls from the bottom, because tag rolls are wound face in.

Note: Do not pick up the printer by the supply holder.
5. Adjust the supply holder guides so the sides barely touch the roll. Make sure the supply roll turns freely.

   **If you are using fan-fold supplies**, place the supply stack behind the printer, label side facing up.

6. Push down on the supply lever to unlock the supply guides.

7. Lay the label strip across the supply guide so that a few inches extend past the front of the printer. Tuck the supply under the nibs and in between the die cut sensor. **Do not feed supply between the supply roller and deflector.**

   **For fan-fold supplies**, lay the label strip over the supply holder and across the supply guide so that a few inches extend past the front of the printer. Tuck the supply under the nibs and in between the die cut sensor.
8. Adjust the supply guides so they touch the supply. Push up on the supply lever to lock the supply guides into place.

9. Hold the printhead assembly by the printhead tab while pressing down on the printhead release.
10. Close the printhead by pressing down on the thumb well until you hear it click into place.

![Thumb Well]

11. Close the cover.

12. Press Feed/Cut to position the supply under the printhead.

You may need to adjust the wide/narrow knobs depending on the width of your supply. See "Adjusting the Wide/Narrow Knobs" for more information.

**Note:** If the printer will be unused for extended periods of time, we recommend leaving the printhead unlatched.
Loading Labels for the Optional Peel Mode

Peel mode is an option that must be purchased separately. In peel mode, the printer separates the backing paper from the label. The next label is not printed until the completed one is removed from the printer. Make sure the printer is configured for on-demand mode and the correct supply type.

The minimum feed length is 1.5 inches for peel mode. We recommend using 0.5-inch gap supplies in peel mode when backfeed is disabled. Hold the leading edge of peeled labels when printing on stock longer than six inches. You must use non-perforated supplies for peel mode. Follow the steps for loading supplies from the previous section. Then, follow these steps after you close the printhead.

1. Remove the labels from the first 10 inches of the backing paper.

2. Press down on the exit cover tabs to open the exit cover on the front of the printer.
3. Feed the backing paper over the peel bar.

4. Feed the backing paper through the lower opening of the exit cover. Close the exit cover. Pull down on the backing paper to remove any slack.

When removing the backing paper, pull up across the saw-toothed tear edge. Make sure the backing paper tears at the edge.
5. Close the printer's cover.

6. Press **Feed/Cut** to position the supply under the printhead.

**Using the Optional Tear Bar**

Note the following change to loading labels if you have purchased the optional tear bar. Tear labels against the tear bar. You cannot tear tags with the tear bar.

Slide the supply between the tear bar and peel bar. It may be easier if you cut or fold one corner of the supply first.

- **Note:** Do not tear both label and backing paper at the same time.
  - Tear labels against the tear bar.
  - Tear backing paper against the tear edge.
Using Linerless Supply

Linerless printing is an option that must be purchased separately on the original printer order. The linerless option is not customer or field-installable.

You must use thermal direct and black mark supplies for linerless applications. The linerless printer must use on-demand mode.

For maximum platen roller life, use only wide or only narrow supplies. Switching between wide and narrow supplies may lead to uneven platen roller wear and possibly reduce the platen roller life. **Use the narrow setting for linerless supplies.**

**Note:** To prevent jams, do not leave the printhead closed (in the locked position) longer than 30 minutes without printing. Open (unlock) the printhead before a break period, at the end of each shift, and at the end of each day.

Your linerless machine includes a shelf already installed. You can remove the shelf and add the peel edge if you are not using linerless supplies.

Adding the Peel Edge or Shelf

1. Turn off the printer.
2. Open the cover.
3. Unlock the printhead by turning the retaining latch.
4. Lift the printhead assembly using the printhead tab until the assembly locks into place.
5. Press down on the exit cover tabs to open the exit cover.

6. Pull back slightly on the spring latch with your thumb or fingernail and lift the shelf out.

**CAUTION:** Be careful when inserting or removing the shelf. The shelf has sharp points.
7. *If inserting the peel bar:*

Insert the left edge of the peel bar into the side slot at an angle. Then, slide the peel bar to the right and press down until you hear it click into place. The peel bar must be lined up with the platen roller.

8. *If inserting the shelf:*

Insert the left edge of the shelf into the side slot at an angle. Slide the shelf to the right, aligning it with the spring latch, and press down until you hear it click into place. The shelf must be lined up with the platen roller.
The shelf must be parallel to the platen roller, not at an angle. See the following diagrams.

Shelf inserted correctly.

Shelf not inserted correctly.

**CAUTION:** Make sure the shelf is not misaligned with the platen roller, or damage to the platen roller could occur.
9. Close the exit cover.

10. Load supplies by following the label loading procedures. You may notice a different color and texture on the platen roller. Linerless supplies do not stick to the textured platen roller.

11. Close the printhead assembly and the cover.

12. Turn on the printer.

13. Verify the alignment of the platen roller with the peel bar or shelf. Press Feed/Cut to position the supply under the printhead.

14. Once linerless supply is loaded, slightly loosen the supply roll holders from the edges of the supply roll. This allows linerless supplies to track better.

**Adjusting the Wide/Narrow Knobs**

You may need to adjust the two wide/narrow knobs according to the width of your supply. For supply that is more than two inches, adjust the knobs to the wide setting. For supply that is two inches or less, adjust the knobs to the narrow setting. For linerless supply, use the narrow setting (knobs are up). For string tag supply, use the wide setting (knobs are down).

You must adjust both of the knobs to the same position.

If you experience ribbon smudging in cold, dry environments, adjust the wide/narrow knobs to the wide setting.

For wide supplies, push down and turn the wide/narrow knobs clockwise with a screwdriver.

For narrow supplies, turn the wide/narrow knobs counter-clockwise with a screwdriver until it pops back up.

**Note:** The adjustment is shown in the wide position.
LOADING RIBBON

This chapter describes how to load a ribbon roll.

There are different ribbon requirements for the two types of supplies:

**Thermal Direct Supplies**
- do not use a ribbon for printing.

**Thermal Transfer Supplies**
- require a ribbon for printing.

If you are using thermal direct supplies, do not load a ribbon.
**Loading Ribbon**

Make sure the printer is configured to use a ribbon.

To load ribbon:

1. Open the cover.

2. Unlock the printhead by turning the retaining latch.

3. Lift printhead assembly using the printhead tab until the assembly locks into place.

4. Push the deflector tab down.

5. Slide the extra ribbon core on the take-up reel as far as it will go with the "This End Out" writing facing out. Use your empty ribbon core as the take-up core. The take-up core only fits on the take-up reel one way. (An extra take-up core is available by ordering part number 117961.)
6. Remove the new ribbon from the package as shown. Do not wrinkle or crush the new ribbon.

7. Slide the ribbon onto the back reel as far as it will go. The ribbon roll only fits on the reel one way. Carefully unwind a few inches of ribbon from the bottom of the roll.

**Note:** Make sure the “Monarch This End Out” writing is facing out. The ribbon only fits on the reel one way.

8. Carefully feed the ribbon under both ribbon rollers and printhead as shown.

9. Align the ribbon and make sure it is straight and centered throughout the path.

10. Tape the ribbon to the take-up core. *Do not tape the ribbon to the take-up reel.*

11. Rotate the take-up core until the leader is past the printhead.
12. Remove any slack in the ribbon by turning the take-up reel clockwise.

13. Hold the printhead assembly by the printhead tab while pressing down on the printhead release.

14. Close the printhead by pressing down on the thumb well until you hear it click into place. Close the cover.
SETTING SUPPLY OPTIONS

This chapter explains how to select the supply type, ribbon, speed, feed mode, backfeed, print position, supply position, margin position, cut position, dispense position, backfeed distance, separators, and skip index mode. This chapter also explains how to adjust the print contrast and enable the verifier.

Your System Administrator may limit access to this menu to prevent supply, network, script, or communication settings from being changed. If password protection is turned on, you see

Enter Password

_ _ _ _ _ _

when you try to access the setup menu. Get the password from your System Administrator to continue.
The options are listed in the table below.

<table>
<thead>
<tr>
<th>Option</th>
<th>Choices</th>
<th>Default</th>
</tr>
</thead>
<tbody>
<tr>
<td>Supply Type</td>
<td>Aperture/Die Cut/Black Mark/Continuous</td>
<td>Die Cut</td>
</tr>
<tr>
<td>Ribbon</td>
<td>No/Yes</td>
<td>Yes</td>
</tr>
<tr>
<td>Speed</td>
<td>2.5/4.0/6.0/Default</td>
<td>Default</td>
</tr>
<tr>
<td>Feed Mode</td>
<td>Continuous/On-Demand</td>
<td>Continuous</td>
</tr>
<tr>
<td>Backfeed</td>
<td>Off/On</td>
<td>Off</td>
</tr>
<tr>
<td>Print Position</td>
<td>-99 to +99</td>
<td>0</td>
</tr>
<tr>
<td>Supply Position</td>
<td>-300 to 300</td>
<td>0</td>
</tr>
<tr>
<td>Margin Position</td>
<td>-99 to 99</td>
<td>0</td>
</tr>
<tr>
<td>Separators</td>
<td>No/Yes/Long</td>
<td>No</td>
</tr>
<tr>
<td>Skip Index</td>
<td>No/Yes</td>
<td>No</td>
</tr>
<tr>
<td>Contrast</td>
<td>-699 to 699</td>
<td>0</td>
</tr>
</tbody>
</table>

To exit an option without changing the setting, press Escape/Clear.
Setting the Supply Type

You can print on aperture, black mark, die cut, or continuous supplies. You have to tell the printer which supplies you are using.

Note: If you are using edge aperture supplies, use the die cut setting.

To change the setting, from the Main Menu, select Setup, then Supply. If password protection in enabled, press Feed/Cut three times, then press Enter/Pause before you see the Setup Menu options. Then, follow these steps.

1. Press ← or → until you see

   SUPPLY
   Supply Type →

2. Press Enter/Pause to set the supply type option. The current setting is displayed, for example:

   SUPPLY TYPE
   ← Black Mark →

3. Press ← or → to see the other options. After you display the option you want, press Enter/Pause. Press Escape/Clear until you see the Main Menu.
Setting the Ribbon

You have to tell the printer if your supplies require a ribbon. To change the setting, from the Main Menu, select Setup, then Supply. Then, follow these steps.

1. Press ← or → until you see

   ```
   SUPPLY
   Ribbon  →
   ```

2. Press Enter/Pause to set the ribbon option. The current setting is displayed, for example:

   ```
   RIBBON
   ← Yes
   ```

3. Press ← or → to see the other options. After you display the option you want, press Enter/Pause. Press Escape/Clear until you see the Main Menu.

   **Note:** If you set the Ribbon option to Yes, install a ribbon before printing.
Setting the Speed

You can change the print speed for bar codes or graphics. If you select "default" for speed, formats with serial bar codes automatically print at 2.5 ips and formats with parallel bar codes print at 6.0 ips.

Note: If you change the speed, you must resend your formats or turn the printer off and back on before the change takes effect.

To change the setting, from the Main Menu, select Setup, then Supply. Then, follow these steps.

1. Press ← or → until you see

   | SUPPLY     |
   | ← Speed → |

2. Press Enter/Pause to set the speed option. The current setting is displayed, for example:

   | SPEED          |
   | ← Default →   |

3. Press ← or → to see the other options. After you display the option you want, press Enter/Pause. Press Escape/Clear until you see the Main Menu.
Setting the Feed Mode

You can use continuous or on-demand printing. On-demand printing allows you to remove a label before printing the next one.

To change the setting, from the Main Menu, select Setup, then Supply. Then, follow these steps.

1. Press ← or → until you see

   ![](SUPPLY
   ← Feed Mode →)

2. Press Enter/Pause to set the feed mode. The current setting is displayed, for example:

   ![](FEED MODE
   Continuous →)

3. Press ← or → to see the other option. After you display the option you want, press Enter/Pause. Press Escape/Clear until you see the Main Menu.
Changing the Position Settings

This menu includes selections to change the print, supply, margin, and dispense positions along with the backfeed distance.

When you see

```
Enter print pos
[-99/99]: +0
```

Feed/Cut acts as a toggle switch to change the value by 10 or 1. For example, to make the print position 23 (from the default of 0), press Feed/Cut, then press ← twice (20), press Feed/Cut again and press → three times (23).

Setting the Print Position

This function adjusts where data prints vertically on the supply. Adjust the print if it is too close to the top or bottom of the supply, or overtypes the pre-printed area. One dot is 0.0049 inch.

- If the data is too close to the bottom, increase the number.
- If the data is too close to the top, decrease the number.

Note: Changing this setting only affects new formats sent to the printer.
To change the setting, from the Main Menu, select Setup, Supply, then Positioning. Then, follow these steps.

1. Press ← or → until you see

   ![POSITIONING](image)

   ← Print Pos →

2. Press **Enter/Pause**. The current setting is displayed, for example:

   ![Enter print pos](image)

   Enter print pos
   [-99/99]: +0

3. Press ← or → to change the print position. Pressing ← decreases the value (moves the image down); → increases it (moves the image up).

4. Press **Enter/Pause** when the number you need appears. Press **Escape/Clear** until you see the Main Menu.
Setting the Supply Position

This function adjusts the machine to print at the vertical 0,0 point on the supply.

**Note:** The supply position adjustment should only be made on initial printer setup. For format adjustments, change the print position.

You may need to adjust the supply in or out to allow
- tags and labels to be removed.
- die cut labels to be removed easily.

The adjustments are in dots (0.0049 inch).
- Increase the number to feed more supply out of the chute.
- Decrease the number to feed less supply out of the chute.

This option takes effect on the next label or tag printed. Changing supply position may also affect print position.

To change the setting, from the Main Menu, select Setup, Supply, then Positioning. Then, follow these steps.

1. Press ← or → until you see
   
   ![POSITIONING](image)

2. Press **Enter/Pause**. The current setting is displayed, for example:
   
   ![Enter supply pos](image)

3. Press ← or → to change the supply position. Pressing ← decreases the value (feeds less supply); → increases it (feeds more supply).

4. Press **Enter/Pause** when the number you need appears. Press **Escape/Clear** until you see the Main Menu.
Setting the Margin Position

This function adjusts where the format prints horizontally on the supply. The adjustments are in dots (0.0049 inch), which is the smallest measurement the printer recognizes.

The width of the print area depends on your supply size. Maximum width is four inches. When you move the image to the right or left on the supply, avoid moving the image too close to either edge, because it may not print.

♦ If the data is too close to the left side, increase the number.
♦ If the data is too close to the right side, decrease the number.

Note: Changing this setting only affects new formats sent to the printer.

To change the setting, from the Main Menu, select Setup, Supply, then Positioning. Then, follow these steps.

1. Press ← or → until you see

   POSITIONING
   ← Margin Pos →

2. Press Enter/Pause. The current setting is displayed, for example:

   Enter margin pos
   [-99/99]: +0

3. Press ← or → to change the margin position. Pressing ← decreases the value (moves the image toward the left side of the supply); → increases it (moves the image toward the right side of the supply).

4. Press Enter/Pause when the number you need appears. Press Escape/Clear until you see the Main Menu.
**Setting the Dispense Position**

This function adjusts the stopping point of the label.

To change the setting, from the Main Menu, select Setup, Supply, then Positioning. Follow these steps.

1. Press ← or → until you see

   | POSITIONING |
   | ←Dispense Pos | → |

2. Press **Enter/Pause**.

   | DISPENSE POS |
   | [50/200]: +65 |

3. Press ← or → to change the dispense position. Pressing ← decreases the value; → increases it.

4. Press **Enter/Pause** when the number you need appears. Press **Escape/Clear** until you see the Main menu.

**Setting the Backfeed Distance**

This is the amount to move the label backwards. The backfeed distance cannot be greater than the dispense position. If you make the backfeed distance greater than the dispense position, the dispense position automatically changes to match the backfeed distance.

The backfeed distance should equal the dispense position. An exception is when you are tearing labels, instead of peeling. Then, the backfeed distance must be 30 dots (0.15 inches) less than the dispense position to account for improper tearing of butt cut supplies. You will have a 30-dot non-print zone on your supply, but this prevents exposed adhesive under the printhead.
To change the setting, from the Main Menu, select Setup, Supply, then Positioning. Follow these steps.

1. Press ← or → until you see

   ![POSITIONING Menu](image)

   ← Backfeed Dis

2. Press Enter/Pause.

   ![BACKFEED DIS Menu](image)

   BACKFEED DIS
   [10/200]: +65

3. Press ← or → to change the dispense position. Pressing ← decreases the value; → increases it.

4. Press Enter/Pause when the number you need appears. Press Escape/Clear until you see the Main menu.

4-12 Operator's Handbook
Using Batch Separators

A batch separator is an extra tag printed in between batches with a pinstripe pattern. For non-indexed supply, the batch separator is always six inches long. The name of the batch is shown on the batch separator.

![Batch Separator]

Note: Changing this setting only affects new formats sent to the printer.

To change the setting, from the Main Menu, select Setup, then Supply. Then, follow these steps.

1. Press ← or → until you see

   ![SUPPLY ← Separators →]

2. Press Enter/Pause to set the batch separators option. The current setting is displayed, for example:

   ![SEPARATORS No →]

3. Press ← or → to see the other options. After you display the option you want, press Enter/Pause. Press Escape/Clear until you see the Main Menu.
Using Skip Index

You can use the skip index mode to skip (or ignore) a sense mark and print an image over multiple labels, if necessary. For example, if you have 4.0" long supplies loaded, but your image is 8.0" long, enable skip index mode to print the 8.0" long image on two labels. The image length is determined by the format header. See your System Administrator or the optional Packet Reference Manual for more information. The skip index feature is useful when you have a single format that contains two labels, such as a shelf label and a carton label.

Note: When designing the format, make sure text or graphics do not print in the gap of label rolls.

To change the setting, from the Main menu, select Setup, then Supply.

1. Press ← or → until you see

```
SUPPLY
← Skip Index
```

2. Press Enter/Pause to set the skip index mode. You will see the current setting, for example:

```
SKIP INDEX
No →
```

3. Press ← or → to see the other options. After you display the option you want, press Enter/Pause. Press Escape/Clear until you see the Main Menu.
Setting the Print Contrast

The print contrast controls the darkness of the printing on your supply. The range is -699 to +699 and the default is 0. You may need to increase the print contrast for linerless supplies. Having the correct print contrast setting is important because it affects how well your bar codes scan and how long your printhead lasts. You can use a verifier to check the bar code print quality.

High contrast settings may

♦ require additional printhead cleaning.
♦ create bar code growth, leading to reduced scanning.

1. From the Main Menu, press ← or → until you see

   MAIN MENU
   ← Setup →

2. Press Enter/Pause. Press ← or → until you see

   SETUP
   ← Contrast →

3. Press Enter/Pause. The current setting is displayed, for example:

   Enter contrast
   [-699/+699]: +0

4. Press ← or → to change the contrast. Pressing → darkens the print; ← lightens the print.
Feed/Cut acts as a toggle switch to change the value by 10 or 1. For example, to make the contrast 50 (from the default of 0), press Feed/Cut, then press → five times (50).

5. Press Enter/Pause to select either "Yes" or "No" to print a test label and check the print contrast. Press Enter/Pause.

6. Press Escape/Clear until you see the Main Menu.

We recommend you check the bar code print quality with a bar code verifier. If you do not have a bar code verifier or scanner, check the bar code visually. A bar code that is in spec has complete bars, clear spaces, and small alphanumeric characters look complete. An in spec bar code may not look as good as one that is too dark, but it has the highest scan rate.
SETTING COMMUNICATIONS

This chapter tells you how to set the serial or parallel communication values. These values provide the link for normal online printing.

You need to set your Serial Comm values to match your computer's online communications. Before entering the communication values, see your System Administrator.

The serial communication values are listed in the table below.

<table>
<thead>
<tr>
<th>Option</th>
<th>Choices</th>
<th>Default</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baud rate</td>
<td>1200/2400/4800/9600/19200/38400</td>
<td>9600</td>
</tr>
<tr>
<td>Word length</td>
<td>7/8</td>
<td>8</td>
</tr>
<tr>
<td>Stop bits</td>
<td>1/2</td>
<td>1</td>
</tr>
<tr>
<td>Parity</td>
<td>None/Odd/Even</td>
<td>None</td>
</tr>
<tr>
<td>Flow control</td>
<td>None/Xon/Xoff/DTR/CTS</td>
<td>DTR</td>
</tr>
<tr>
<td>Reset</td>
<td>No/Yes</td>
<td>No</td>
</tr>
</tbody>
</table>
Setting the Baud Rate

To change the setting, from the Main Menu select Setup, Port Settings, then Serial Comm. If password protection in enabled, press **Feed/Cut** three times, then press **Enter/Pause** before you see the Setup Menu options. Then, follow these steps.

1. Press ← or → until you see
   
<table>
<thead>
<tr>
<th>SERIAL COMM</th>
</tr>
</thead>
<tbody>
<tr>
<td>Baud Rate</td>
</tr>
<tr>
<td>→</td>
</tr>
</tbody>
</table>

2. Press **Enter/Pause**. The current setting is displayed, for example:

   | BAUD RATE   |
   | ← 9600      |
   | →           |

Press ← or → to display the baud rate you need, then press **Enter/Pause**. Press **Escape/Clear** until you see the Main Menu.

Setting the Word Length

To change the setting, from the Main Menu select Setup, Port Settings, then Serial Comm. Then, follow these steps.

1. Press ← or → until you see
   
   | SERIAL COMM  |
   | ← Word Length |
   | →            |

2. Press **Enter/Pause**. The current setting is displayed, for example:

   | WORD LENGTH  |
   | ← 8          |
   | →            |

3. Press ← or → to display the word length you need, then press **Enter/Pause**. Press **Escape/Clear** until you see the Main Menu.
Setting the Stop Bits

To change the setting, from the Main Menu select Setup, Port Settings, then Serial Comm. Then, follow these steps.

1. Press ← or → until you see

   SERIAL COMM
   ← Stopbits →

2. Press Enter/Pause. The current setting is displayed, for example:

   STOPBITS
   1 →

3. Press ← or → to display the number of stop bits you need, then press Enter/Pause. Press Escape/Clear until you see the Main Menu.

Setting the Parity

To change the setting, from the Main Menu select Setup, Port Settings, then Serial Comm. Then, follow these steps.

1. Press ← or → until you see

   SERIAL COMM
   ← Parity →

2. Press Enter/Pause. The current setting is displayed, for example:

   PARITY
   None →

3. Press ← or → to display the parity you need, then press Enter/Pause. Press Escape/Clear until you see the Main Menu.
Setting the Flow Control

To change the setting, from the Main Menu select Setup, Port Settings, then Serial Comm. Then, follow these steps.

1. Press ← or → until you see

   SERIAL COMM
   ← Flow Control →

2. Press Enter/Pause. The current setting is displayed, for example:

   FLOW CONTROL
   ← DTR →

3. Press ← or → to display the flow control you need, then press Enter/Pause. Press Escape/Clear until you see the Main Menu.

   XON is 17; XOFF is 19. Set flow control to DTR for PC computers (unless you have XON/XOFF software).

Resetting to Default Values

To change the setting, from the Main Menu select Setup, Port Settings, then Serial Comm. Then, follow these steps.

1. Press → until you see

   SERIAL COMM
   ← Reset →

2. Press Enter/Pause.

   Are you sure?
   No →

Press ← or → to make your selection, then press Enter/Pause. If you select "Yes," the following defaults are restored: 9600 baud, No parity, 8 bit word length, and 1 stop bit. Press Escape/Clear until you see the Main Menu.
Using Parallel Communications

The parallel communications menu allows you to set the values for the active parallel port. The values are listed in the table below.

Note: Turn the printer off and back on when you change the port or mode settings.

<table>
<thead>
<tr>
<th>Option</th>
<th>Choices</th>
<th>Default</th>
</tr>
</thead>
<tbody>
<tr>
<td>Port</td>
<td>External/Internal</td>
<td>External</td>
</tr>
<tr>
<td>Mode</td>
<td>Compatible/IEEE-1284</td>
<td>Compatible (Centronics mode)</td>
</tr>
</tbody>
</table>

Setting the Port

To change the setting, from the Main Menu select Setup, Port Settings, then Parallel Comm. Then, follow these steps.

1. Press ← or → until you see

   PARALLEL COMM
   Port  →

2. Press Enter/Pause.

   PORT
   External  →

3. Use ← or → to select either "External" or "Internal." Press Enter/Pause. The internal port is used for printer options installed inside the printer, such as the Ethernet communication port. The external port is used to connect a printer cable or external device directly to the parallel port.

4. Press Escape/Clear until you see the Main Menu.
**Setting the Mode**

To change the setting, from the Main Menu select Setup, Port Settings, then Parallel Comm. Then, follow these steps.

1. Press ← or → until you see

   ![PARALLEL COMM](image)

   Mode

2. Press **Enter/Pause**.

   ![MODE](image)

   Compatible

3. Use ← or → to select either "Compatible" or "IEEE1284." Press **Enter/Pause**. Use compatible mode for a computer connection to the printer with a parallel cable. Use IEEE-1284 for bi-directional Ethernet communications. See Appendix B, "Accessories & Options" for more information about Ethernet options.

4. Press **Escape/Clear** until you see the Main Menu.
This chapter explains how to select the monetary sign, secondary sign, decimal places, slashed zero, power-up mode, prompt set, imaging errors, and ignore configuration packets. This chapter also explains how to format flash, check the available flash memory, and pack flash memory.

You can set your printer configurations to fit your daily operation, using either the offline menus or the online configuration option. After an option is selected in the online configuration or offline Setup Menu, the option is saved when the printer is turned off.

The monetary formatting options are listed in the table below.

<table>
<thead>
<tr>
<th>Option</th>
<th>Choices</th>
<th>Default</th>
</tr>
</thead>
<tbody>
<tr>
<td>Monetary sign</td>
<td>None/USA/UK/Japan/Germany/Spain/Italy/Sweden/Finland/Austria/India/Russia/Korea/Thailand/China/Euro-Dollar</td>
<td>USA</td>
</tr>
<tr>
<td>Secondary Sign</td>
<td>No/Yes</td>
<td>No</td>
</tr>
<tr>
<td>Decimal Places</td>
<td>0/1/2/3</td>
<td>2</td>
</tr>
<tr>
<td>Slashed Zero</td>
<td>No/Yes</td>
<td>No</td>
</tr>
<tr>
<td>Power-up Mode</td>
<td>Online/Offline</td>
<td>Online</td>
</tr>
<tr>
<td>Prompt Set</td>
<td>English/French/German/Spanish-ES/Japanese/Portuguese/Italian/Swedish/Spanish 2/Danish/Dutch/Finnish/Norwegian</td>
<td>English</td>
</tr>
<tr>
<td>Flash Storage</td>
<td>Disabled/Enabled</td>
<td>Disabled</td>
</tr>
</tbody>
</table>
The monetary sign, secondary sign, and decimal places options are used in conjunction with option 42. Refer to the optional *Packet Reference Manual* for more information.

**Note:** The settings for Monetary Sign, Secondary Sign, Slashed Zero, and Decimal Places are applied when a format is downloaded. Changing the settings does **not** affect batches already in the printer.

### Setting the Monetary Sign

You can also select *None* if you do not want a monetary sign to print in price fields. The monetary signs available for 15 countries are shown in the table below.

<table>
<thead>
<tr>
<th>Country</th>
<th>Currency</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>USA</td>
<td>$</td>
<td>dollar</td>
</tr>
<tr>
<td>UK</td>
<td>£</td>
<td>pound</td>
</tr>
<tr>
<td>Japan</td>
<td>¥</td>
<td>yen</td>
</tr>
<tr>
<td>Germany</td>
<td>ö</td>
<td>deutsche mark</td>
</tr>
<tr>
<td>France</td>
<td>F</td>
<td>franc</td>
</tr>
<tr>
<td>Spain</td>
<td>P</td>
<td>peseta</td>
</tr>
<tr>
<td>Italy</td>
<td>L.</td>
<td>lira</td>
</tr>
<tr>
<td>Sweden</td>
<td>Kr</td>
<td>krona</td>
</tr>
<tr>
<td>Finland</td>
<td>m</td>
<td>markka</td>
</tr>
<tr>
<td>Austria</td>
<td>ø</td>
<td>schilling</td>
</tr>
<tr>
<td>India</td>
<td>Rs</td>
<td>rupee</td>
</tr>
<tr>
<td>Russia</td>
<td>₽</td>
<td>ruble</td>
</tr>
<tr>
<td>Korea</td>
<td>₩</td>
<td>won</td>
</tr>
<tr>
<td>Thailand</td>
<td>B</td>
<td>baht</td>
</tr>
<tr>
<td>China</td>
<td>¥</td>
<td>yuan</td>
</tr>
<tr>
<td>Euro-Dollar</td>
<td>€</td>
<td>euro-dollar</td>
</tr>
</tbody>
</table>

To change the setting, from the Main Menu, select Setup, then Defaults. If password protection is enabled, press **Feed/Cut** three times, then press **Enter/Pause** before you see the Setup Menu options. Then, follow these steps. To exit an option without changing the setting, press **Escape/Clear**.
1. Press ← or → until you see

```
DEFAULTS
← Monetary Sign  →
```

2. Press Enter/Pause. The current setting is displayed, for example:

```
MONETARY SIGN
← USA  →
```

3. Press ← or → until you see the country's monetary sign you want.

4. Press Enter/Pause. Press Escape/Clear until you see the Main menu.

**Setting the Secondary Sign**

If you select USA as the monetary sign, you can print amounts less than $1.00 either by using a dollar sign and decimal ($0.30) or by using a cent sign (30¢).

- If you set the secondary sign option to No, prices under $1.00 will print like this: $ .45
- If you set the secondary sign option to Yes, prices under $1.00 will print like this: 45¢

The same option applies to the appropriate secondary sign for monetary signs other than USA.

To change the setting, from the Main Menu, select Setup, then Defaults. Then, follow these steps.

1. Press ← or → until you see

```
DEFAULTS
← Secondary Sign  →
```

2. Press Enter/Pause. The current setting is displayed, for example:

```
SECONDARY SIGN
No  →
```

3. Press ← or → until you see the option you want. Then press Enter/Pause. Press Escape/Clear until you see the Main menu.
Setting the Number of Decimal Places

You can set the printer for 0, 1, 2, or 3 places after the decimal in a price field. In U.S. currency, you might print prices like this: $24.00 (2 decimal places) or like this: $24 (0 decimal places).

1. Press « or » until you see

   | DEFAULTS |
   | ← Decimal Places → |

2. Press Enter/Pause. The current setting is displayed, for example:

   | DECIMAL PLACES |
   | ← 2 → |

3. Press « or » until you see the option you want. Then press Enter/Pause. Press Escape/Clear until you see the Main menu.

Setting the Slashed Zero Appearance

The slashed zero feature lets you select how you want the zero character printed; either without a slash, 0 or, with a slash, Ø.

Standard or reduced fonts print the slashed zero character (Ø). Bold and OCR fonts print the standard zero (0) only. The slashed zero selection does not take effect until the format is sent to the printer again. If you change the way zero is printed, you must resend your formats.

To change the setting, from the Main Menu, select Setup, then Defaults. Then, follow these steps.

1. Press « or » until you see

   | DEFAULTS |
   | ← Slashed Zero → |

2. Press Enter/Pause. The current setting is displayed, for example:

   | SLASHED ZERO |
   | No → |
3. Press ← or → until you see the option you want. Then press Enter/Pause. Press Escape/Clear until you see the Main Menu.

**Setting the Power-Up Mode**

Power-up mode lets you decide how your printer starts each time you turn it on. If you want the printer to be ready to start printing when it is turned on, use the Online power-up mode. If you want the operator to perform some other task first, use the Offline power-up mode.

To change the setting, from the Main Menu, select Setup, then Defaults. Then, follow these steps.

1. Press ← or → until you see

   ![DEFAULTS](image)

2. Press Enter/Pause. The current setting is displayed, for example:

   ![POWER UP MODE](image)

3. Press ← or → until you see the option you want. Then press Enter/Pause. Press Escape/Clear until you see the Main menu.
Changing the Prompt Set

Prompt set determines which language displays on the printer's menu. You can select English, French, German, Spanish-ES, Japanese, Portuguese, Italian, Swedish, Spanish 2, Danish, Dutch, Finnish, and Norwegian. Some prompts may remain in English, even if you select a different language.

To change the setting, from the Main Menu, select Setup, then Defaults. Then, follow these steps.

1. Press → until you see

   DEFAULTS
   ← Prompt Set →

2. Press Enter/Pause. The current setting is displayed, for example:

   PROMPT SET
   English →

3. Press ← or → until you see the option you want. Then press Enter/Pause. Press Escape/Clear until you see the Main menu.

   Note: This option only affects the displayed prompts. It does not change what is printed by the printer.

Using Flash Storage

Flash storage allows packets (with "R" or "N" selectors) to be stored in flash memory, instead of volatile RAM. Packets stored in flash memory are saved when the printer is turned off. However, flash memory storage is limited.

   Note: You must format flash memory before enabling this option. Formatting flash memory is only required once during initial printer setup.

To change the setting, from the Main Menu, select Setup, then Defaults. Then, follow these steps.

1. Press → until you see

   DEFAULTS
   ← Flash Storage
2. Press **Enter/Pause**. The current setting is displayed, for example:

```
FLASH STORAGE
  Disabled ➔
```

3. Press ← or ➔ until you see the option you want. Then press **Enter/Pause**. Press **Escape/Clear** until you see the Main menu.

**Using Flash Memory**

The flash memory options are listed in the table below.

<table>
<thead>
<tr>
<th>Option</th>
<th>Choices</th>
<th>Default</th>
</tr>
</thead>
<tbody>
<tr>
<td>Format Flash</td>
<td>No/Yes</td>
<td>No</td>
</tr>
<tr>
<td>Unused Flash</td>
<td>NA</td>
<td>NA</td>
</tr>
<tr>
<td>Pack Flash</td>
<td>No/Yes</td>
<td>No</td>
</tr>
</tbody>
</table>

**Formatting Flash Memory**

Before storing packets in flash memory, downloading a script, or if the printer’s firmware is updated, you must format the flash memory. **Formatting flash memory is only required once during initial printer setup.**

**Note:** When you format flash memory, the script and any downloaded TrueType® fonts saved in the printer's flash memory are deleted and must be resent to the printer.

To format flash memory, from the Main Menu, select Setup. Then, follow these steps.

1. Press ← or ➔ until you see

```
SETUP
  ← Flash Memory ➔
```

2. Press **Enter/Pause**.

```
FLASH MEMORY
  Format Flash ➔
```
3. Press Enter/Pause.

Are you sure?
No

4. Press ➔ to display "Yes" and press Enter/Pause.

CREATING FLASH
FILE SYSTEM 1

The printer's flash memory is cleared and reformatted. *This process may take several minutes.* The printer reboots automatically after formatting flash memory. You need to resend any fonts you want to use to flash memory again. You return to the "Print Mode Ready" menu.

**Checking Available Flash Memory**

If you receive errors when downloading a script or other packets, make sure you have enough flash memory available.

**Note:** When you format flash memory, the script and any downloaded TrueType fonts saved in the printer's flash memory are deleted and must be resent to the printer.

To check available flash memory, from the Main Menu, select Setup. Then, follow these steps.

1. Press ← or ➔ until you see

   SETUP
   ← Flash Memory ➔

2. Press Enter/Pause.

3. Press ← or ➔ until you see

   FLASH MEMORY
   ← Unused Flash ➔
4. Press **Enter/Pause**. You see the number (in bytes) of available flash memory.

   Unused Flash
   ← 1006216 _

5. Press **Escape/Clear** until you see the Main menu.

**Packing Flash Memory**

Packing flash memory permanently removes any deleted files from memory. Periodically select this option to "clean up" the printer's memory. Any deleted files are removed from memory when you pack flash.

To pack flash memory, from the Main Menu, select Setup. Then, follow these steps.

1. Press ← or → until you see

   SETUP
   ← Flash Memory →

2. Press **Enter/Pause**. Press ← or → until you see

   FLASH MEMORY
   ← Pack Flash

3. Press **Enter/Pause**.

   Are you sure?
   No →

4. Press → to display "Yes" and press **Enter/Pause**.

   All the deleted files in flash memory are permanently erased.

5. Press **Escape/Clear** until you see the Main menu.
Use these basic guidelines when storing files in your printer's memory.

- Your printer may have volatile RAM (packets deleted when the printer is turned off), non-volatile RAM (packets saved when the printer is turned off), and flash memory (packets saved when the printer is turned off). Each printer has a different limit of available memory.

- Before you save any packets in flash memory, you must format flash memory first. See "Formatting Flash Memory" for more information.

- Formats, graphics, and check digits can be saved in flash (but they are also duplicated in RAM). Any packets saved in flash cannot exceed the memory available in RAM.

- Fonts are stored differently in flash. For example, the 9825 printer has very limited flash font memory and one TrueType font may exceed that limit. If you print TrueType or double-byte Asian fonts, use a 9855 or 9860 printer with the extended memory option.

- There is not a 1-to-1 ratio between the memory in your printer and the memory in your PC. For example, a file that is 5K in Windows may require 15-20K to store in your printer.

- When using graphics, use the lowest-resolution graphic possible. If your printer uses a 203 dpi printhead, the graphic's resolution should be 150 to 200 dpi. In fact, 96 dpi may work. Try to create the smallest file size possible.

- Use temporary storage for graphics that are only used once or twice. However, if you have a logo that is used on multiple formats, save the graphic in flash. Once again, try to create the smallest file size possible for your graphic.

- Each line in a packet requires the same amount of memory. The smaller the format, the less memory required to save it.
USING SCRIPTS

This chapter explains how to load, enable, and delete scripts. You can also enable status polling and immediate commands.

Using the Scripts menu requires custom software. It allows you to print data streams written for other printers.

**Note:** Ignore these menus if you do not use Scripts.

Your System Administrator may limit access to this menu to prevent supply, network, script, or communication settings from being changed. If password protection is turned on, you see

```
Enter Password
_ _ _ _ _ _
```

when you try to access the scripts menu. Get the password from your System Administrator to continue.
Initial Script Startup Procedures

Before you can start using a script, check the following items:

♦ Check to see if a script is already loaded in the printer. See "Viewing Script Information" to continue.

♦ Format flash memory, if needed. See "Formatting Flash Memory" in Chapter 6 for more information.

♦ Download a script to the printer, if needed. See "Downloading a Script" to continue.

Viewing Script Information

1. To see if your printer has a script loaded from the Main menu, press ← or → until you see

```
MAIN MENU
← Scripts →
```

2. Press Enter/Pause. If password protection in enabled, press Feed/Cut three times, then press Enter/Pause before you see the Scripts Menu options.

3. Press ← or → until you see

```
SCRIPTS
← Script Info →
```

4. Press Enter/Pause. What you see depends on the script. If a script is not loaded, you see "No script loaded." If a script is loaded, you see the script name and version number, for example,

```
MYSTORE
Version 1.0
```

If a script is already loaded, see "Enabling a Script," to continue. If you need to download a script, see "Formatting Flash Memory" in Chapter 6.
Downloading a Script

Follow these instructions to download a script from the MS DOS prompt. Set the communication parameters using the MODE command. Then, prepare the printer to accept a script.

1. From the printer's Script Menu, press ← or → until you see

   SCRIPTS
   Load Script →

2. Press Enter/Pause.

   Script Load
   Ready

Note: Only one script can be loaded in the printer at a time.

When downloading a script, if you receive an error:

♦ Check the available flash memory. See "Checking Available Flash Memory" in Chapter 6 for more information.

♦ Format flash memory. See "Formatting Flash Memory" in Chapter 6 for more information.

After downloading a script, if the script does not appear to be loaded, try formatting flash memory and download the script again.
Enabling a Script

The script must be enabled before you can use it.

To enable or disable a script:

1. From the Script Menu, press ← or → until you see

```
| SCRIPTS |
| ← Enable Script → |
```

2. Press Enter/Pause.

```
| Enable Script? |
| ← Yes |
```

3. Use ← or → to select either "Yes" or "No" and press Enter/Pause. Selecting "Yes" starts the script. Selecting "No" stops the script. If you select "Yes," when you turn off the printer and turn it back on, the script automatically starts.

Once the script is enabled, you will see

```
| Print Mode |
| S  Ready |
```

The "S" in the lower left-hand corner of the screen indicates the printer has a script loaded and enabled (the script is running).
Deleting a Script

You can delete a script from the printer's memory.

To delete a script:

1. From the Script Menu, press ← or → until you see

   | SCRIPTS |
   | ← Delete Script → |

2. Press Enter/Pause.

   | Are you sure? |
   | ← Yes |

3. Use ← or → to select either "Yes" or "No" and press Enter/Pause. Selecting "Yes" deletes the current script.

   Note: The flash memory used by the script is not available for other scripts or fonts until the flash memory is reformatted. However, when you format flash memory, you must resend the script and any downloaded fonts to the printer.

4. Press Escape/Clear until you see the Main Menu.
Enabling Status Polling

Status polling allows you to obtain information about the readiness of the printer and the current (or last received) print job. Your System Administrator can enable status polling while the printer is running in Script mode. To enable status polling:

1. From the Script Menu, press ← or → until you see

   SCRIPTS
   ←Status Polling →

2. Press Enter/Pause.

   Enable Polling
   No →

3. Use ← or → to select either "Yes" or "No" and press Enter/Pause. The default is "No."
Using Immediate Commands

Your System Administrator can use immediate commands to reset the printer or cancel and repeat batches. Immediate commands are turned on or off through an MPCL packet. Your System Administration should refer to the Packet Reference Manual (available on our Web site) for more information about immediate commands and control characters.

Use this option to set whether the ADK script processes or ignores an immediate command control character.

To enable the ADK script to process immediate commands:

1. From the Script Menu, press ← or → until you see

   SCRIPTS
   ← Immed Commands

2. Press Enter/Pause.

   Enable Immed?
   ← Yes

3. Use ← or → to select either "Yes" or "No" and press Enter/Pause. The default is "No."

   Selecting "Yes" allows the immediate command control character to be processed by the printer and performs the requested immediate command.
   Selecting "No" prevents the script and printer from processing the immediate command control character. Instead, the immediate command control character and immediate command are treated as data.

4. Press Escape/Clear until you see the Main Menu.
This chapter explains how to

♦ use on-demand mode printing.
♦ print an error label.
♦ print, pause, restart, cancel, and repeat a batch.

You can send format, batch, and graphic data to the printer from a host. When the printer receives the data, batches begin printing automatically. The optional *Packet Reference Manual* tells how to create, store, and download the data necessary to print batches. You can also use the Monarch® MPCL™ Toolbox utilities to create and download packets.

### Main Menu

<table>
<thead>
<tr>
<th>Cancel All</th>
<th>Print Mode</th>
<th>Repeat Batch</th>
<th>Setup</th>
<th>Scripts</th>
<th>Diagnostics</th>
</tr>
</thead>
</table>

### Printing

Before you print, make sure the printer is connected and ready to receive data.

1. Turn on the printer. Your printer is ready to receive and print batches when you see "PRINT MODE Ready."

2. Download a format and a batch. Refer to the optional *Packet Reference Manual* for information on downloading print jobs.

3. The printer prints a strip of labels.

4. Remove the printed labels.

**Note:** If the printer will be unused for extended periods of time, we recommend leaving the printhead unlatched.
On-Demand Mode Printing

When this printer is operating in the on-demand mode, the next label prints when the previous label is removed from the printer or when Feed/Cut is pressed. The display shows "Printing X of Y" until all the labels in the batch are printed.

If you have purchased the optional peel module, you must use on-demand printing with peel mode. If you are using peel mode, remove the excess backing paper by pulling up across the saw-toothed tear edge. Make sure the backing paper tears at the edge. Hold the leading edge of peeled labels when printing on stock longer than six inches. The minimum feed length for peel mode is 1.5 inches. You must use non-perforated supplies for peel mode. The maximum speed for peel mode is 8.0 ips.

Note: We recommend using 0.5-inch gap supplies in peel mode when backfeed is disabled.

Printing an Error Label

If the printer displays a data error (errors 0-499), press Feed to print an error label and continue printing. See your System Administrator about the error label.
Pausing a Batch

You can pause printing by pressing **Enter/Pause**. You may want to interrupt a batch to make adjustments for:

- Loading a different roll of supply or a ribbon. See Chapter 2, "Loading Supplies" or Chapter 3, "Loading Ribbon" for more information.
- Adjusting the supply position or contrast using the Setup menu. See Chapter 4, "Setting Supply Options" for more information.

When you press **Enter/Pause** you will see

| PAUSE MENU | ← Print Mode → |

You can press **Enter/Pause** to resume printing or press ← or → to display the Pause Menu options.

The following chart shows the Pause Menu options.

<table>
<thead>
<tr>
<th>Pause Menu</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cancel Batch</td>
</tr>
</tbody>
</table>

Restarting a Batch

You can reprint a paused batch from the beginning (using the original quantity).

1. When you press **Enter/Pause**, you will see

| PAUSE MENU | ← Print Mode → |

2. Press ← or → until you see

| PAUSE MENU | ← Restart Batch → |

3. Press **Enter/Pause**. The batch starts printing from the beginning.
Canceling a Paused Batch

You can cancel a paused batch, delete a format, graphic, or font in memory, or all the batches waiting to print.

Note: Before any format, graphic, or font in memory can be deleted, you must cancel all batches.

Pause Menu

<table>
<thead>
<tr>
<th>Cancel Batch</th>
<th>Cancel All</th>
<th>Print Mode</th>
<th>Restart Batch</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

You can cancel a batch by pressing Escape/Clear while the batch is printing, or you can use the Pause menu to cancel a batch.

1. Press Enter/Pause to interrupt printing.

   PAUSE MENU
   ← Print Mode →

   ♦ If you want to cancel only the paused batch, skip step 3.
   ♦ If you want to cancel all the batches, skip step 2.

2. To cancel only the paused batch, press ← or → until you see

   PAUSE MENU
   Cancel Batch →

   Then press Enter/Pause. The batch is deleted and the printer prints any remaining batches.

8-4 Operator's Handbook
3. To cancel all the batches (including the paused batch), press ← or → until you see

<table>
<thead>
<tr>
<th>PAUSE MENU</th>
</tr>
</thead>
<tbody>
<tr>
<td>← Cancel All</td>
</tr>
</tbody>
</table>

and press Enter/Pause.

<table>
<thead>
<tr>
<th>Cancel Batches?</th>
</tr>
</thead>
<tbody>
<tr>
<td>No →</td>
</tr>
</tbody>
</table>

4. You can

♦ exit without canceling any batches. Press Escape/Clear or press → to display No and then press Enter/Pause. The printer returns to the Pause menu. Press ← or → to select another function from the Pause Menu, or to return to Print Mode and print all the batches.

♦ cancel all batches in the print queue. Press → to display Yes, then press Enter/Pause.

<table>
<thead>
<tr>
<th>Cancel Format?</th>
</tr>
</thead>
<tbody>
<tr>
<td>No →</td>
</tr>
</tbody>
</table>

Press ← or → then press Enter/Pause.

If password protection is enabled, you are prompted to enter a password before the formats, graphics, and fonts are deleted. Press Feed/Cut three times and then press Enter/Pause.

All formats are deleted. If you enter the wrong password, you return to the Main menu. For more information about password protection, see "Using Password Protection" in Chapter 10. If password protection is disabled, you will see

<table>
<thead>
<tr>
<th>Cancel Graphic?</th>
</tr>
</thead>
<tbody>
<tr>
<td>No →</td>
</tr>
</tbody>
</table>

Press ← or → then press Enter/Pause.

<table>
<thead>
<tr>
<th>Cancel Font?</th>
</tr>
</thead>
<tbody>
<tr>
<td>No →</td>
</tr>
</tbody>
</table>
Press →, then press Enter/Pause. You return to the Pause menu. If you select "Yes," these prompts delete ALL formats, graphics, and/or fonts in the printer.

5. Press ← or → to select another function from the Pause menu, or to return to Print mode.

**Repeating a Batch**

Before you start printing a new batch, you can reprint the last batch. The batch can be either the last one you printed completely or one that you canceled after starting to print.

1. From the Main Menu, press ← or → until you see

```
MAIN MENU
← Repeat Batch →
```

2. Press Enter/Pause.

```
Printing
xxxx of xxxx
```

The number increments until the entire batch has printed. When it is finished, you will see

```
PRINT MODE
Ready
```
Printing TrueType® Fonts

TrueType® fonts are available on this printer. TrueType fonts are scalable and the characters print smoothly, without the jagged edges you see on bitmap fonts. When downloading a TrueType font, you download the entire font. You cannot specify a subset (particular characters or point size) of the font.

Note: Font storage is limited on this printer. These font files may be very large and image slower than bitmap fonts. The size of the font file, in bytes, is the minimum amount of memory you must have available for fonts in the printer's memory.

Your System Administrator may need to reconfigure the printer's memory to use downloaded TrueType fonts. Refer to the optional Packet Reference Manual (available on our Web site) to learn how to reconfigure the printer's memory. After reconfiguring memory, resend the font, format, and batch packets.

This printer can accept a TrueType font file that has been converted to Hex or Run-Length encoding using the version of Font Utility. Font Utility is available on our Web site (www.monarch.com). Font Utility is a part of the Monarch MPCL Toolbox Utilities. You can also use a wide variety of Code Pages with International (Turkish, Latin, Spanish, etc.) characters. Using TrueType fonts allows you a greater range of fonts for your formats. TrueType fonts are designed to be regionally specific; therefore, all Code Pages may not be supported in a given font. Check with your System Administrator if you need to use TrueType fonts.

Licensing Your Fonts

We provide the Font Utility to help you create and download international code pages/characters. However, it is your responsibility to license the fonts you purchase and download to your printer. Contact your font supplier for licensing information.

Additional fonts that are compatible with this printer can be purchased from:

The Electronic Font Foundry; 11 Silwood Road; Ascot; SL5 OPY; England

(0)1344 875 201
www.eff.co.uk
CARE & MAINTENANCE

This chapter tells you how to

♦ clear label jams and clean the printer.
♦ replace a printhead.

CAUTION: Do not use sharp objects to clean the printhead or touch the printhead with your fingers. This may damage the printer and require a service charge.

Clearing Label Jams

When you are printing and a jam occurs, the Fault light on the printer's front panel blinks. To clear the jam:

1. Turn off the printer and open the cover and printhead assembly.
2. If necessary, remove the label roll and ribbon.
3. Remove the jammed labels and reload the label roll.
4. Close the printhead assembly and turn on the printer.
5. Press Feed/Cut to position the supply under the printhead.

Cleaning

The rate and frequency at which you print determines how often you must clean the printer.

Note: You must clean the printhead as described below to maintain printhead life.
You may need to clean the printhead, sensor, and platen roller:

♦ if there is any adhesive build-up in the supply path.
♦ after printing approximately 3 rolls of thermal transfer/thermal direct/linerless supplies or after each ribbon.
♦ daily if your printer is in an excessively dirty, hot, or humid environment.
♦ when you see voids or streaking in the print as shown.

When you are using increased print contrast, we recommend cleaning the printhead after each ribbon with isopropyl alcohol. If you still notice build-up on the printhead or black streaks on your supply, order a printhead CLEAN-STRIP.

1. **Turn off the printer** and open the cover and printhead assembly.

2. Remove the label roll and ribbon (when cleaning the printhead).

3. Press down on the exit cover tabs to open the exit cover on the front of the printer.
4. Clean the platen roller when you see significant adhesive build-up or a label is wrapped around the platen roller. Use a dry, soft-bristle brush, such as a toothbrush, to clean either the standard (black) or linerless (red/orange textured) platen roller. If the brush does not remove all the adhesive

♦ Use isopropyl alcohol ONLY on the standard (black) platen roller. Moisten a cotton swab with isopropyl alcohol and run the cotton swab across the platen roller. Turn the platen roller with your finger to make sure the platen roller is clean all the way around. After cleaning, feed several inches of supply through without printing to remove any remaining isopropyl alcohol.

♦ Call Service to clean the linerless (red/orange textured) platen roller.

Note: Do not use alcohol or solvents on linerless (red/orange textured) platen rollers.

5. Moisten a cotton swab with isopropyl alcohol. Rub the cotton swab across the peel bar and remove any build-up.

6. Moisten another cotton swab with isopropyl alcohol. Rub the cotton swab across the printhead and remove any build-up. You may need to use a printhead CLEAN-STRIP if the printhead is extremely dirty or you see streaks on the supply.
7. Rub the cotton swab across the supply sensor and die cut sensor and remove any build-up.

8. Clean the build-up in the supply path.

9. Let the printer dry before you reload supplies.

10. Close the exit cover by pushing firmly on it. Both latches click into place.

11. Close the cover and printhead assembly.

12. Turn on the printer.

13. Press **Feed/Cut** to position the supply under the printhead. Resend your format, batch, and check digit packets.
Replacing the Printhead

You may have to replace the printhead if it is damaged or worn-out. For example, you may see 616 (bad dot or dots) or 768 (printhead failure) error codes. See Appendix B, "Accessories & Options" for the printhead part number.

CAUTION: The printhead is sensitive to static electricity, which can damage the printhead or reduce its life. Ground yourself by touching some metal, such as the printer's metal base, before touching the printhead. Clean the printhead to remove any salt or oil left from handling prior to operation.

To replace the printhead:

1. **Turn off the printer.**

2. Open the cover.

3. Unlock the printhead by turning the retaining latch.

4. Press forward and down on the two latches on top of the printhead assembly as shown. The printhead drops down.

5. Lift the printhead assembly using the printhead tab and push back until the printhead assembly clicks into place.
6. Carefully unplug the cable from the printhead as shown. The printhead is sensitive to static electricity, which can damage the printhead or reduce its life. Ground yourself by touching some metal, such as the printer's metal base, before touching the printhead.

7. Carefully plug the cable into the new printhead.

8. Align the new printhead with the tabs.

9. Snap the printhead into place.
**Note:** Make sure the printhead cable does not touch the ribbon roll.

10. Clean the new printhead with a cotton swab dipped in isopropyl alcohol to remove any salt or oil left from handling.

11. Let the printhead dry and reload your supplies.

12. Close the printhead assembly and the cover. Turn on the printer.

13. Press **Feed/Cut** to position the supply under the printhead.
DIAGNOSTICS & TROUBLESHOOTING

This chapter explains how to perform simple diagnostic functions such as checking the software version, the supply quality, printing test labels, and using password protection. It also contains basic troubleshooting information.

Factory Set Password

You need a password to access diagnostic functions. Press Feed/Cut three times and then press Enter/Pause.

Checking the Software Version

1. From the Diagnostics Menu, press ← or → until you see

   DIAGNOSTICS
   Version

2. Press Enter/Pause. You see

   Model M9825
   V 1.0

Line one lists the printer model number (M9825) and line two gives the version of software in the printer.
Printing a Test Label

1. From the Diagnostics Menu, press ← or → until you see

| DIAGNOSTICS |
| ← User Diag → |

2. Press Enter/Pause and → until you see

| USER DIAG |
| ← Test Label |

3. Press Enter/Pause. The following test labels print.

The first label shows the printer's configuration by packet (A-G). The second label shows the model number, software version, stock count, voltage, print contrast, printhead resistance, number of bad dots, and installed options. The test label also shows an inch count for the high energy ribbon. This information will help Technical Support diagnose the problem. Refer to the optional Packet Reference Manual for more information about the test label.

You can also print a test label by pressing ← and → at the same time. Hold for one second and release. If test labels do not print, call Technical Support.
Checking Supply Quality

The printer continuously stores data from the most recent 16 supplies printed to check the reflectivity of the sensor marks on the supply. Before you check your supply quality, print a batch of supplies or test labels.

1. From the Diagnostics menu, press ← or → until you see

   DIAGNOSTICS
   ← User Diag →

2. Press Enter/Pause. You will be at the User Diagnostics menu. Press ← or → until you see

   USER DIAG
   Supply Quality →

3. Press Enter/Pause. If you have not printed any labels, the message "No data! Press Enter" appears. You will also see the "No data! Press Enter" message if you are using continuous (non-indexed) supplies. If you have printed labels since turning on the printer, you will see

   Len Min Max OK
   ← 1568 034 124 Y →

   The Len listing is the length of the loaded supply in dots.

   The Max listing should always be greater than the Min listing. The OK listing tells whether the sense mark on the supply passed a detection test. Press ← or → to see the other readings.
Using Password Protection

The password protection feature prevents formats, graphics or fonts from accidentally being deleted from the printer's memory. *It also limits access to the Setup and Scripts menus.*

**Enabling the Password (System Administrators only)**

A System Administrator can enable the password that must be entered before formats, graphics or fonts can be deleted.

1. From the Main Menu, press << or >> until you see

```
MAIN MENU
<< Diagnostics
```

2. Press Enter/Pause. You will see

```
Enter Password
_ _ _ _ _
```

3. Enter the password: press Feed/Cut three times and then press Enter/Pause.
   If you enter the wrong password, you return to the Main Menu.

4. From the Diagnostics Menu, press << or >> until you see

```
DIAGNOSTICS
<< User Diag
```

5. Press Enter/Pause. Then, press << or >> until you see

```
USER DIAG
<< Password
```

6. Press Enter/Pause. You will see

```
Enable Password?
<< No
```

The default for password protection is "No," so you will always see "No" even if passwords are enabled.

10-4 Operator's Handbook
7. If you do not want the user to enter a password before they can delete formats, graphics, fonts, or access to the Setup and Scripts menus, press Enter/Pause. You return to the User Diagnostics Menu.

OR

Press → to display "Yes" and press Enter/Pause. The password protection is enabled for formats, graphics, fonts, and access to the Setup and Scripts menus. You return to the User Diagnostics Menu.

8. Press Escape/Clear twice to exit to the Main Menu.

Note: When password protection is enabled, a password is not required to clear batches, but it is needed to clear formats, graphics, and fonts.

Service Diagnostics

The Service Diagnostics menu can only be accessed by a Service Representative, because it requires a separate password. If you need to call Technical Support, print a test label first.
## Troubleshooting

This section helps you correct some problems that may occur.

<table>
<thead>
<tr>
<th>Problem</th>
<th>Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>Error message appears during startup.</td>
<td>Turn off the printer. Wait fifteen seconds and then turn on the printer. Call Technical Support if the error message reappears.</td>
</tr>
<tr>
<td>Does not print.</td>
<td>Check supply. Check ribbon. Send a corrected format and batch packet.</td>
</tr>
<tr>
<td>Does not feed.</td>
<td>Set wide/narrow knobs correctly.</td>
</tr>
<tr>
<td>Partially printed data.</td>
<td>Clean the printhead. Send a corrected format packet.</td>
</tr>
<tr>
<td>Printing shadows or smears.</td>
<td>Clean the printhead. Change supply. Check ribbon.</td>
</tr>
<tr>
<td>Light printing.</td>
<td>Change supply. Adjust the print contrast. Check wide/narrow knobs. Check ribbon.</td>
</tr>
<tr>
<td>Heavy printing.</td>
<td>Clean the printhead. Change supply. Adjust the print contrast. Check wide/narrow knobs. Check ribbon.</td>
</tr>
<tr>
<td>Voids in printing.</td>
<td>Clean the printhead. Change supply type. Check ribbon.</td>
</tr>
<tr>
<td>Serial bar codes do not print.</td>
<td>Leave printhead unlatched when not in use. Use a print speed of 2.5 IPS. Adjust the print contrast.</td>
</tr>
<tr>
<td>Problem</td>
<td>Action</td>
</tr>
<tr>
<td>------------------------------------------------------------------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>Backing paper is wrapped around platen or peel roller.</td>
<td>Carefully remove the backing paper. Make sure the backing paper tears at the saw-toothed tear edge when using backfeed and peel mode.</td>
</tr>
<tr>
<td>Blank labels print or 750 series errors.</td>
<td>Clean supply sensors.</td>
</tr>
<tr>
<td>When downloading a script, the printer errors.</td>
<td>Check the available flash memory. Format flash memory or clear NVRAM.</td>
</tr>
<tr>
<td>After downloading a script, the script does not appear to be loaded.</td>
<td>Try formatting flash memory, then download the script again.</td>
</tr>
</tbody>
</table>

If you cannot fix a problem, call Technical Support.

**Error Messages**

You may receive the following types of error messages:

- Data Errors
- Communication Errors

Some errors numbered 400-438 and 500-574 are internal software errors. Errors numbered 900-999 are hard printer failures. If you cannot clear an error, turn off the printer, wait several seconds and then turn on the printer. For a complete list of errors, refer to the optional *Packet Reference Manual* available on our Web site. Call Technical Support if you need additional assistance.
Common Errors

Errors 001 to 405 and 429 to 435 are data errors. This type of error indicates that incorrect data was sent to the printer, and the printer is ignoring it. Your System Administrator should correct the packet and send it back to the printer.

<table>
<thead>
<tr>
<th>Error</th>
<th>Description/Action</th>
</tr>
</thead>
<tbody>
<tr>
<td>002</td>
<td>Name must be 1 to 8 characters (excluding non-printable control characters) inside quotes.</td>
</tr>
<tr>
<td>005</td>
<td>Supply width is invalid.</td>
</tr>
<tr>
<td>018</td>
<td>Code page selection defined in the field must be 0 (Internal), 1 (ANSI), 100 (Macintosh), 101 (Wingdings), 102 (UNICODE), 103 (BIG5 for UNICODE), 104 (GB2312 for UNICODE), 105 (SJIS for UNICODE), 106 (GB2312), 107 (BIG5), 437 (DOS Page 437), 850 (DOS Page 850), 852 (Latin 2), 855 (Russian), 857 (Turkish), 860 (Portuguese), 1250 (Latin 2), 1251 (Cyrillic), 1252 (Latin 1), 1253 (Greek), 1254 (Turkish), 1255 (Hebrew), 1256 (Arabic), 1257 (Baltic), or 1258 (Vietnamese).</td>
</tr>
<tr>
<td>025</td>
<td>Data length is too long.</td>
</tr>
<tr>
<td>101</td>
<td>Format referenced by batch not in memory.</td>
</tr>
<tr>
<td>400</td>
<td>Invalid character following { .</td>
</tr>
<tr>
<td>403</td>
<td>Field separator was not found.</td>
</tr>
<tr>
<td>409</td>
<td>Printer memory is full. Delete unnecessary formats or graphics from memory.</td>
</tr>
<tr>
<td>410</td>
<td>Parity mismatch.</td>
</tr>
<tr>
<td>411</td>
<td>Framing error (baud rate mismatch).</td>
</tr>
<tr>
<td>412</td>
<td>Flow control mismatch.</td>
</tr>
<tr>
<td>413</td>
<td>Online receive buffer is full. Check for a flow control problem.</td>
</tr>
</tbody>
</table>
Font, bar code, or density in the batch does not fit the format.

The data in this line of the batch is either missing or does not match the format.

Reference point off supply.

Portion of field off supply or there may be an invalid character in the packet.

The printer sensed a calibration of different-sized black marks. Make sure the correct supply type is loaded.

Printer has not sensed a supply mark within the specified number of inches or is out of supplies. Check the supply tracking, supply marks, black mark sensor position, and supply roll for binding. Press Escape/Clear and try to continue printing. Change supply.

Printhead is overheated. Turn off the printer.

Printer did not sense a black mark when expected. For errors 751-753, check the supply tracking, supply marks, black mark sensor position, and supply roll for binding. Press Escape/Clear and try to continue printing. Change supply.

Printhead sensed a mark in the wrong place.

Printhead sensed a mark that is too long.

Check for a ribbon jam or remove any slack in the ribbon by turning the take-up reel clockwise. Load a new ribbon.

Printhead is open. Close the printhead.

Load supplies.
Load supplies (supply length mismatch), because the calibrated supply length differs by plus or minus .25 inches from the format. Press Feed/Cut.

Either the supply is not seen or the on-demand sensor is broken. Check for a label jam, clear the supply path, or reload supplies. This error may occur if you remove a label too quickly in the on-demand mode.

Either the supply is not seen or the on-demand sensor is broken. Check for a label jam, clear the supply path, or reload supplies. This error may occur if you remove a label too quickly in the on-demand mode.

Low Voltage. For DC-powered printers, recharge the external battery. For AC-powered printers, check the power inlet where the printer is connected. The acceptable voltage range is between 90-132 \( V_{RMS} \) and 180-264 \( V_{RMS} \). If more or less power is received, unpredictable results may occur.

Waiting to dispense label. Press Feed/Cut.

Verifier scan error (bad scan) on label when using normal (no overstrike) mode. Press Escape/Clear to clear the error and continue printing. The printer recalibrates (feeds a blank label) after this error.

The printhead has less than 8 bad dots. The printer can shift bar code fields to avoid bad dots. You may need to press Escape/Clear to continue printing. Print a test label to confirm the number of bad dots.

Printhead has more than 8 bad dots within the format area or is not connected. Connect the printhead.

Verifier scan error (bad scan) on label or multiple labels in a row when using overstrike and continue mode. The verifier detected three or more bad scans in a row. Press Escape/Clear to clear the error and continue printing. The printer recalibrates (feeds a blank label) after this error.

Verifier failure. The verifier is enabled, but not connected. Make sure the I/O cable and/or serial cable is connected to the verifier. Refer to your verifier's Operating Instructions for more information.

The printer has an error pending. Turn off the printer. Wait 15 seconds (until the power light is completely dim) and turn it back on. Resend the packets.
### SPECIFICATIONS

<table>
<thead>
<tr>
<th>Printer</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Height:</strong></td>
<td>12.5 inches (318 mm)</td>
</tr>
<tr>
<td><strong>Width:</strong></td>
<td>12 inches (305 mm)</td>
</tr>
<tr>
<td><strong>Depth:</strong></td>
<td>13 inches (330 mm)</td>
</tr>
<tr>
<td>with the optional metal cover</td>
<td>13.0&quot; (330 mm) x 12.5&quot; (318 mm) x 17.3&quot; (439 mm)</td>
</tr>
<tr>
<td><strong>Weight:</strong></td>
<td>21 lb. (9.5 kg)</td>
</tr>
<tr>
<td><strong>Weight w/metal cover:</strong></td>
<td>29 lb. (13.2 kg)</td>
</tr>
<tr>
<td><strong>Shipping Weight:</strong></td>
<td>25 lb. (11.4 kg)</td>
</tr>
<tr>
<td><strong>Shipping Weight w/metal cover:</strong></td>
<td>34 lb. (15.5 kg)</td>
</tr>
<tr>
<td><strong>Power Source:</strong></td>
<td>90-132V&lt;sub&gt;AC&lt;/sub&gt; with autoselect 50/60Hz</td>
</tr>
<tr>
<td></td>
<td>180-264V&lt;sub&gt;AC&lt;/sub&gt; with autoselect 50/60Hz</td>
</tr>
<tr>
<td><strong>Operating Limits:</strong></td>
<td>For Thermal Transfer (ribbon) 40° to 95°F (4° to 35°C)</td>
</tr>
<tr>
<td></td>
<td>For Thermal Direct 40° to 104°F (4° to 40°C)</td>
</tr>
<tr>
<td></td>
<td>Storage: 15°F to 120°F (-9°C to 49°C)</td>
</tr>
<tr>
<td></td>
<td>Humidity: 5% to 90% non-condensing</td>
</tr>
<tr>
<td><strong>Printhead:</strong></td>
<td>Thermal at 4 inches (102 mm) wide</td>
</tr>
<tr>
<td></td>
<td>203 dpi (8.0 dots per mm)</td>
</tr>
</tbody>
</table>
**Printing Method:** Thermal Transfer (ribbon) or Thermal Direct

**Print Speed:** 2.5 ips (64 mm) default for all serial bar codes, 4.0 ips (102 mm) or 6.0 ips (152 mm) default for parallel bar codes

**Maximum Print Area:** 4.0 inches x 16.0 inches (102 mm x 406 mm)

### Supplies

For high temperature or high humidity environments, contact us for supply recommendations. Continuous (non-indexed) supply does not have perforations or black marks and must be used in continuous mode. Aperture supplies are tags or labels with holes (or openings) in them. The supply is sensed using the holes. The holes can be only on the edge or in the center of the supply.

**Supply Types:** Thermal Transfer or Direct

**Supply Widths:**

- 0.75 inches (19 mm) minimum
- 4.25 inches (108 mm) maximum

**Supply Lengths:**

- 0.32 inch (8 mm) minimum
- 17.5 inches (445 mm) maximum

**Total Thickness:** 7 to 12 mils

### Linerless Supplies

<table>
<thead>
<tr>
<th>For Supply Width greater than or equal to</th>
<th>Use Supply Length</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.5 inches (38 mm)</td>
<td>1.5 inches to 16 inches (38 mm to 406 mm)</td>
</tr>
<tr>
<td>2.0 inches (51 mm)</td>
<td>1.5 inches to 16 inches (38 mm to 406 mm)</td>
</tr>
<tr>
<td>3.0 inches (76 mm)</td>
<td>2.0 inches to 16 inches (51 mm to 406 mm)</td>
</tr>
<tr>
<td>4.0 inches (102 mm)</td>
<td>2.5 inches to 16 inches (64 mm to 406 mm)</td>
</tr>
</tbody>
</table>

**Note:** A 0.50 inch non-print zone exists on the leading edge (beginning) of all labels.
Ribbon Specification

Do not leave ribbon in sunlight, high temperatures or humidity.

Ribbon Type: Standard

<table>
<thead>
<tr>
<th>Ribbon Widths</th>
<th>Use with Max. supply width</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.5 inches (38 mm)</td>
<td>1.3 inches (33 mm)</td>
</tr>
<tr>
<td>1.8 inches (46 mm)</td>
<td>1.5 inches (38 mm)</td>
</tr>
<tr>
<td>2.3 inches (58 mm) standard or high energy</td>
<td>2.0 inches (51 mm)</td>
</tr>
<tr>
<td>3.3 inches (84 mm)</td>
<td>3.0 inches (76 mm)</td>
</tr>
<tr>
<td>4.3 inches (110 mm) standard or high energy</td>
<td>4.0 inches (102 mm)</td>
</tr>
</tbody>
</table>

Ribbon Length: 23,600 inches (600 meters)

About Ribbons

The width of the ribbon must be greater than the supply width. Since some supplies are more abrasive to printheads than others, using a ribbon wider than your supply helps protect the printhead. Replacement printheads are expensive.
Cable Pinouts

The following tables show the connector pins for a 9-pin to 25-pin (126825) cable or a 25-pin to 25-pin cable (126826).

<table>
<thead>
<tr>
<th>9-Pin (F)</th>
<th>To</th>
<th>25-Pin (M)</th>
</tr>
</thead>
<tbody>
<tr>
<td>CD 1</td>
<td></td>
<td>20 DTR</td>
</tr>
<tr>
<td>RD 2</td>
<td></td>
<td>2 TD</td>
</tr>
<tr>
<td>TD 3</td>
<td></td>
<td>3 RD</td>
</tr>
<tr>
<td>DTR 4</td>
<td></td>
<td>8 CD</td>
</tr>
<tr>
<td>SGND 5</td>
<td></td>
<td>7 SGND</td>
</tr>
<tr>
<td>DSR 6</td>
<td></td>
<td>6 DSR</td>
</tr>
<tr>
<td>RTS 7</td>
<td></td>
<td>4 RTS</td>
</tr>
<tr>
<td>CTS 8</td>
<td></td>
<td>5 CTS</td>
</tr>
<tr>
<td>N/C 9</td>
<td></td>
<td>1 Shield Drain Wire</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>25-Pin (F)</th>
<th>To</th>
<th>25-Pin (M)</th>
</tr>
</thead>
<tbody>
<tr>
<td>FG 1</td>
<td></td>
<td>1 FS</td>
</tr>
<tr>
<td>TD 2</td>
<td></td>
<td>2 TD</td>
</tr>
<tr>
<td>RD 3</td>
<td></td>
<td>3 RD</td>
</tr>
<tr>
<td>RTS 4</td>
<td></td>
<td>4 RTS</td>
</tr>
<tr>
<td>CTS 5</td>
<td></td>
<td>5 CTS</td>
</tr>
<tr>
<td>DSR 6</td>
<td></td>
<td>6 DSR</td>
</tr>
<tr>
<td>SG 7</td>
<td></td>
<td>7 SG</td>
</tr>
<tr>
<td>CD 8</td>
<td></td>
<td>8 CD</td>
</tr>
<tr>
<td>N/C 20</td>
<td></td>
<td>20 DTR</td>
</tr>
</tbody>
</table>
ACCESSORIES & OPTIONS

Accessories

♦ 935™ Rewind
♦ 945™ Unwinder
♦ Replacement Printhead Kit (12678301)
♦ Ribbon Take-Up Core (11796120, 30, or 40; available in 2", 3", or 4" widths)
♦ Monarch® MPCL™ Toolbox (utilities to configure the printer, download fonts, and design formats) available on our Web site (www.monarch.com)
♦ External Ethernet Print Server supports TCP/IP (11753105)
♦ Printhead CLEAN-STRIP (120350)
♦ Printhead Cleaning Pen (114226)
♦ Cables: 9-pin to 25-pin (126825), 25-pin to 25-pin (126826)

Packaging Materials

If you need to ship the printer to a different location and do not have the original packaging, use the following part numbers to order the appropriate packaging materials.

<table>
<thead>
<tr>
<th>Plastic Cover Printers</th>
<th>Description and Qty.</th>
<th>Metal Cover Printers</th>
<th>Description and Qty.</th>
</tr>
</thead>
<tbody>
<tr>
<td>00065501</td>
<td>Carton (1)</td>
<td>00066101</td>
<td>Carton (1)</td>
</tr>
<tr>
<td>00065502</td>
<td>Corrugated Pad (1)</td>
<td>00066102</td>
<td>Foam Pad Set (1)</td>
</tr>
<tr>
<td>00065503</td>
<td>Corrugated Pad (1)</td>
<td>00066105</td>
<td>Corrugated Pad (1)</td>
</tr>
<tr>
<td>00065507</td>
<td>Foam Pad Set (1)</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
**Factory-Installed Options**

- Internal Ethernet Print Server supports TCP/IP (12691303)
- Peel mode with on-demand sensor
- Tear Bar
- Metal Cover

**Ethernet Information**

We offer internal and external Ethernet connectivity solutions. These solutions make it easy to set up, manage, and monitor a printer linked to an Ethernet connection. The print server provides multiprotocol capabilities for users with Windows® 95/98/2000 or Windows NT®, TCP/IP, and NetWare®. Software is available on our Web site ([www.monarch.com](http://www.monarch.com)) to configure the print server. It can also be configured using HP Jet Admin™ or HP Web JetAdmin™ software.

Configuration information prints automatically if the Ethernet print server senses a hardware error. To print configuration information on demand, press the *Test* button on the side of the external Ethernet print server unit or use the configuration utility provided for your network operating system. The configuration label prints in MPCL format.

**Note:** The configuration label is best displayed using 4" wide by 6" long labels. If the label is too small, some information may print outside the label edges.
GLOSSARY

The following terms will help you use this manual.

**continuous mode** Mode in which the printer prints all the labels in the batch without stopping.

**download (send)** Transmission of data from the host to your printer.

**format** Supply layout or design, which the System Administrator downloads as a format packet to your printer.

**host** Any mainframe, minicomputer, data collect terminal, or personal computer sending data to the printer.

**LCD** Display on the printer used to indicate printer conditions and problems.

**leader** Wrap around a new roll of ribbon with printing on it.

**on-demand mode** Mode in which the printer stops after each label to allow you to remove it.

**print job (batch)** Actual data printed on a label or tag. The host may download the print job together with the format, or as a separate packet. The print job is also called a "batch."

**online** Direct communication between a computer and the printer.

**Supply Sensor** Senses whether supply is loaded or needs to be loaded in the printer. Located in the supply path.

**Supplies** Labels used for printing.

**System Administrator** Person responsible for creating and downloading packets.
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